



## EMPLOYMENT OPPORTUNITY

**Position:** Health & Safety Coordinator

**Job type:** Permanent full-time

**Location:** Eastern Ontario

ASCO's Health and Safety Coordinator is primarily responsible for promoting safety awareness & accident prevention, overseeing, and administering ASCO's Safety Program, and monitoring safety compliance on projects. Some of the other responsibilities of this position are:

- Ensuring staff safety training is up to date
- Interpreting health and safety legislation, and making recommendations to ensure compliance and due diligence by all employees and on-site personnel
- Maintaining statistics and records (training, accident/incident, safety violations)
- Leading incident investigations and completing related documentation
- Assisting in the planning and startup of new projects with respect to safety issues
- Conducting new worker safety orientations
- Conducting site inspections and instituting remedial action if required
- Ensuring completion of regular site inspection reports from field management staff
- Conducting safety meetings, toolbox talks, and health and safety informational awareness
- Assisting in the administration, documentation, and management of the Company's COR certification objectives
- Develop and maintain H&S policies, procedures, and the Companies' H&S Program.

Candidates should:

- Have at least five (5) years of field safety experience, preferably in a construction environment
- Hold the National Construction Safety Officer (NCSO) designation (or working towards obtaining this certification)
- Have H&S training experience
- Be self-motivated and disciplined
- Have strong mentoring and motivational skills
- Have excellent communication skills in English and in French (oral and written)
- Have good working knowledge of the Ontario OHSA Regulations as they apply to the construction industry
- Have IHSA's COR internal auditing and management experience
- Be eligible for security clearances and possess a valid driver's license
- Have superior working knowledge of MS Office suite, including Word, Excel, and Outlook.

## Employment Benefits

- Competitive employee compensation
- Health, Dental, Vision and Disability benefits program
- Employee Family Assistance Program
- Matching RRSP program
- Profit sharing
- Performance and merit-based recognition
- On the job training
- Health and Wellness (flexible hours, **working from home opportunities**)
- Education reimbursement program
- Professional and career development opportunities

To apply or to obtain more details on this position, please submit your resume to:

[hr@ascoconstruction.com](mailto:hr@ascoconstruction.com)

*ASCO is an Inclusive and Equal Opportunity Employer, and employment selection decisions are based on merit, qualifications, and abilities. ASCO does not discriminate in employment opportunities or practices based on race, colour, religion, gender, national origin, age, sexual orientation, gender identity, disability, veteran status, or any other characteristic protected by country, regional or local law.*

*We are committed to providing diversity and accommodation for applicants upon request in accordance with the Accessibility for Ontarians with Disabilities Act (AODA). We wish to thank all applicants for their interest but regret that only those selected for an interview will be contacted.*

## About ASCO

ASCO Construction Ltd is a privately-owned family-oriented construction services and solutions provider serving the Canadian construction and renovation market. In 2018, ASCO celebrated 30 years of successful operations with a solid track record of completed projects in the Industrial, Commercial, Institutional and Heavy Civil market segments. We safely deliver projects valued between \$1mm and \$75mm with primary focus in the healthcare, educational, recreational, and water & wastewater sectors.

At ASCO, our core values drive how we do business and how we interact with our employees, business partners, customers, and the community in which we operate. Our people are passionate about construction and about providing cost effective solutions. We love building things that matters, and we love challenges. We are innovative and creative in our initiatives. We do the job right the first time and exceed expectations while respecting agreed upon timelines.

The strength of our team lies in the combined experience and expertise of our people. We are awesome with each other and accountable to one another. We approach every business relationship as a partnership. Our priority is to safely deliver safe construction projects while creating value for our customers and maintaining long term business relationships with all our partners.

Please visit our website at [www.ascoconstruction.com](http://www.ascoconstruction.com) for more information on our growing company.